

# SEMINAR

## TOP TEN EMPLOYMENT RISKS FOR EDUCATIONAL INSTITUTIONS



**TUESDAY, MARCH 13, 2012**

**Seating is limited to 100! Sign up today!**

Join Heffernan Insurance Brokers and Curiale Hirschfeld Kraemer, LLP for a Risk Management Seminar specific to Educational Institutions.

4:30 P.M.  
at the offices of CHK, LLP  
727 Sansome St.  
San Francisco, CA 94111

[www.chklawyers.com](http://www.chklawyers.com)



### Top Ten Employment Risks

Curiale Hirschfeld Kraemer, LLP ("CHK") has partnered with Heffernan Insurance Brokers to invite you to a special presentation specifically designed for administrators of independent schools in the Bay Area. The 60-minute presentation will focus on the top ten employment risks for educational institutions, based on CHK's and Heffernan's experiences working with our educational clients over the past year.

As counsel to over 100 private educational institutions, CHK understands the delicate employment issues faced by management at California independent schools. Heffernan will contribute its expertise in managing risk for clients in the educational niche.

### Who Should Attend?

- Heads/Assistant Heads
- Office Managers
- Admissions Directors
- Development Personnel
- Office Managers
- Board Members
- Other Key Administrative Staff

### Topics Include:

- Essential California employment policies and procedures that your school should have in place for 2012
- Top Ten Employment Practice Risks that independent schools face
- How appropriate coverage can help your school manage the risks of liability

Please Join Us!

Refreshments • No Cost to Attend • Free Parking

### SEMINAR INFORMATION

**No Cost to Register!**  
RSVP is necessary to attend this seminar!

Please RSVP to Cheri McCaffrey ([cmccaffrey@chklawyers.com](mailto:cmccaffrey@chklawyers.com)) or to the CHK attorney with whom you usually work.

If you have questions about the program, please do not hesitate to contact CHK attorneys Jayne Benz Chipman ([jchipman@chklawyers.com](mailto:jchipman@chklawyers.com)) or Natasha Baker ([nbaker@chklawyers.com](mailto:nbaker@chklawyers.com))

Walnut Creek, San Francisco, Petaluma, Palo Alto, Orange County, Los Angeles, CA; Portland, OR; St. Louis, MO and New York, NY

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